



Government of West Bengal
Office of the Principal

Krishnagar Government College

Krishnagar, Nadia, PIN - 741101

Tel. 03472 252863 Fax 03472 252810

Email: kgcollege1846@gmail.com

Website: www.krishnagargovtcollege.ac.in

Memo No: 392

Date: 15/06/2026

TENDER NOTICE FOR RUNNING CANTEEN OF KRISHNAGAR GOVERNMENT COLLEGE

SEALED TENDERS addressed to the **Principal, Krishnagar Government College, Krishnagar, Nadia, West Bengal** are invited from reputed Canteen Service providers for opening and running the canteen in the college premises of Krishnagar Government College for the academic year **2026-27**. Prescribed tender form containing terms and conditions is available on the college website (<https://www.krishnagargovtcollege.ac.in>). The application in a sealed cover should be marked "**TENDER FOR RUNNING THE COLLEGE CANTEEN**". The approved bidder will have to undertake to comply all terms and conditions mentioned in the contract.

Tenders will be accepted in the college office on all working days from **10.30 A.M. on 15-06-2026 to 11:30 A.M. on 01-07-2026**. Sealed tenders should be dropped in the designated tender Dropbox which is available in the college office.

Selection of the L-1 bidder/contractor will be on the basis of minimum rate chart of the food items submitted by the bidder/contractor.

Minimum Information to be provided in the Tender Application (The Application Form is attached herewith)

1. Name of the contractor
2. Address with address proof

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3. Registration/ Trade License No
4. Food Safety and Standard License or FSSL and certification by Food Safety and Standard Authority of India or FSSAI
5. Man Power resources available
6. Name of your Banker with address (attach documents).
7. Relevant Experience
8. PAN No
9. GST No.

The contractor must submit (along with the Application form):

1. Signed statement of the Minimum information as provided in this notice.
2. Copy of Registration/ Trade License
3. PAN Card (attach documents).
4. Experience Certificate (if available attach documents).
5. Duly signed tender form.
6. Address proof (Voter Card/Aadhar, attach documents)
7. Document in connection with bank details

The undersigned reserves the right to accept or reject any or all Quotations without assigning the reasons thereof.

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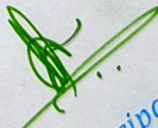
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Tender Terms & Conditions

1. The Authority reserves the right to either accept or reject any bid without assigning any reason whatsoever, and the tenderer shall have no claims on this account.
2. The agreement shall remain valid for one year, officially beginning on the date the contractor takes physical possession of the premises.
3. Any extension or renewal of this contract for a further period is subject entirely to the college management being satisfied with the services provided, and it must be formalized through a mutual written agreement between the Principal and the contractor.
4. The contractor is strictly prohibited from subletting, assigning, or transferring the canteen operations, either fully or partially, to any other individual or third party.
5. It is the sole and absolute responsibility of the contractor to maintain the entire canteen facility in a perfectly clean, sanitary, and hygienic condition at all times.
6. The contractor must strictly avoid using any products, packaging, or ingredients that are hazardous to the environment or violate eco-friendly practices.
7. This agreement does not grant the contractor any rights, claims, or operational privileges over the open grounds or spaces adjacent to the canteen building.
8. While the contractor is considered to be in exclusive daily occupation of the premises, the college management retains the absolute right to enter and inspect the facility at any time during working hours.
9. All raw ingredients, provisions, and vegetables used for cooking must consistently meet high standards of freshness and quality.




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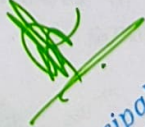
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10. The college will routinely inspect the quality of food and services, and if found below standards, the management reserves the right to levy monetary fines or cancel the license immediately without any prior notice.
11. All kitchenware, cutlery, and cooking utensils must be of premium quality and kept in flawless, well-maintained condition at all times.
12. Every staff member deployed by the contractor, whether working inside the kitchen or delivering room service, must wear a proper uniform provided entirely at the contractor's expense.
13. The canteen premises shall not be used as a residence, and no workers are permitted to stay or work overnight, nor are they allowed to use the facility for personal bathing or washing clothes.
14. The contractor bears full and sole responsibility for the character, conduct, and background verification of all canteen staff, and must submit a complete roster of all permanent, temporary, and casual employees to the college administration.
15. The employment of child labor is strictly banned, and the contractor will be solely liable for any legal penalties, lawsuits, or financial damages arising from a violation of labor laws.
16. The contractor must maintain absolute punctuality in daily food service and must make dedicated arrangements to cater breakfasts, lunches, and dinners for college seminars and official meetings whenever requested.
17. The contractor must keep the structure in excellent condition and repair any damage caused to the property by staff, suppliers, or operations at their own expense, either through direct restoration or by paying cash compensation as assessed by the college.




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18. The assigned premises must be utilized exclusively for running the canteen business and cannot be used for any other purpose whatsoever.
19. The contractor must ensure that operations do not cause any nuisance, disturbance, or annoyance to the students and faculty, and must never store dangerous or hazardous materials on site.
20. The use of electric heaters or any other high-wattage electrical appliances is strictly forbidden unless formal written permission is obtained from the college authorities.
21. The contractor must install certified firefighting equipment in the kitchen according to official fire safety regulations and shall fully indemnify the college against any financial loss, theft, or damages resulting from fires or operational negligence.
22. Canteen employees are strictly prohibited from selling, storing, or distributing cigarettes, liquor, tobacco products, alcoholic beverages, or any other related intoxicating substances within the facility.
23. The contractor is forbidden from making any structural modifications, permanent additions, or major alterations to the premises; minor, non-permanent repairs or essential adjustments may only be executed after obtaining formal, written approval from the college authorities.
24. The canteen shall operate strictly between the hours of 9:00 am and 6:00 pm on all scheduled college working days.
25. Any administrative decisions, rulings, or interpretations made by the college authorities regarding the management and operations of the canteen shall be absolute, final, and legally binding upon the contractor.
26. Representatives of the college management and members of the designated canteen committee retain the right to conduct




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unannounced inspections at any time to verify that the facility meets all prescribed health and sanitation standards.

27. The College Principal reserves the right to terminate the active or extended contract by serving a one-month written notice if the contractor's performance is deemed unsatisfactory or if there is a breach of any contractual terms.
28. The contractor is restricted to serving only the specific food items approved in the original tender document; introducing new menu items requires prior administrative clearance from the college regarding both the item and its selling price.
29. The contractor must strictly adhere to the approved pricing structure finalized during the agreement and must prominently display a clear, legible menu chart detailing all items and their exact prices for the visibility of students, faculty, and staff.
30. Should the contractor choose to voluntarily withdraw from the agreement prior to its natural expiration, they must provide the college administration with a mandatory two-month advance written notice.
31. Upon the natural expiration or premature termination of this license, the contractor must peacefully vacate and hand over the premises in its original condition, accounting for reasonable wear and tear, failing which any continued occupancy will be treated as unlawful trespassing subject to financial damages.




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**APPLICATION FORM FOR TENDER
FOR THE PURPOSE OF OPENING CANTEEN AT
KRISHNAGAR GOVT. COLLEGE, KRISHNAGAR**

1. Name of the Contractor:
2. Address with contact No (attach address proof like Voter Id/Aadhar):
3. Registration/ Trade License No (attach document)
4. FSSAI License No. (attach documents):
4. GST No (attach document):
5. PAN No (attach document):
6. Man Power resources available:
7. Name of your Banker with address (attach 1st page of bank pass book):
8. Availability of the following equipment's:
A. Refrigerator – Yes/ No B. Microwave Oven – Yes/ No
9. Experience in Canteen/Catering Services (Attach documents):

Signature of the Contractor (with Date)


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DECLARATION

I have read all the term and conditions laid down in tender documents and I will abide by them. In future also, if any directions will be given by the college authority, will be followed and is further added that no criminal case is pending against me and my firm had not black listed from any Government/ Semi-Government Organization. I will be fully responsible for the quality of the food supplied/ service provided by me.

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Signature of the Contractor
(with Date)

Name and full address of the Contractor with contact details:-


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List of Food Items

Sl. No.	Items/ Brand	Quantity	Measure Weight	Rate
1	Tea/Lemon Tea	1 cup		
2	Coffee	1 cup		
3	Soft Drink	200 ml/300 ml		
4	Curd	1 plate		
5	Fruit Juice	1 glass		
6	Ice Cream	1 cup		
7	Mineral Water (Bisleri/Kinley etc.)	1 bottle	500 ml/1ltr.	
8	Biscuit			
9	Cake			
10	Butter Toast	2 slices	50 gm	
11	Samosa	1 piece	100 gm	
12	Kachuri	2 pieces	50 gm	
13	Bread Pakora	1 piece	100 gm	
14	Paneer Pakora	1 piece	50 gm	
15	Chicken Pakora	1 piece	50 gm	
16	Vegetable Patty	1 piece	50 gm	
17	Paneer Patty	1 piece	50 gm	
18	Ghugni	1 plate	150 gm	
19	Chowmein	1 plate	Veg/Egg/Chicken	
20	Bread Omlet	1 plate	Single Egg/ Double Egg	
21	Plain Omlet	1 plate	Single Egg/ Double Egg	
22	Pastry	1 piece	100 gm	
23	Veg Sandwich	1 piece	100 gm	
24	Chicken Sandwich	1 piece	100 gm	
25	Alu Chop	1 piece		
26	Vegetable Chop	1 piece		
27	Jalebi	1 piece		
28	Laddu	1 piece		
29	Egg Roll	1 piece		
30	Chicken Roll	1 piece		
31	Paneer Roll	1 piece		
32	Mughlai	1 piece		
33	Jhalmuri		100	
34	Maggie	1 plate		
35	Banana	1 piece		
36	Bhujia	1 packet		


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37	Sonpatri	1 piece		
38	Chire Bhaja	1 packet		
39	Dio Chire Doi Chire	1 plate	100	
40	Roti	1 piece		
41	Plain Paratha	1 piece	50 gm	
42	Plain Rice	1 piece	150 gm	
43	Plain Dum Naan	1 piece	100 gm	
44	Butter Nun Naan	1 piece	100 gm	
45	Kulcha	1 piece	100 gm	
46	Lunch Veg Thali containing: Plain rice 01 plate, Daal, Aloo Bhaji, Sabji, Chatni	1 thali		
47	Lunch Chicken Thali containing: Plain rice 1 plate, Daal, Aloo Bhaji, Sabji, Chicken 2 pieces, Chatni	1 thali		
48	Lunch Mutton Thali containing: Plain rice 1 plate, Daal, Aloo Bhaji, Sabji, Mutton 2 pieces Chatni	1 thali		
49	Veg Biryani	Full plate/Half plate		
50	Chicken Biryani	Full plate/Half plate		
51	Mutton Biryani	Full plate/Half plate		
52	Egg Fried Rice	Full plate/Half plate		
53	Chicken Fried Rice	Full plate/Half plate		
54	Mixed Fried Rice	Full plate/Half plate		
55	Aloo Patsoo Posto	1 plate	150 gm	
56	Sukta	1 plate	150 gm	
57	Alur Dum	1 plate	150 gm	
58	Mixed Veg	1 plate	150 gm	
59	Puri-Sabji	4 pieces		


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